ARCADIA
ABROAD

Course Title:	**Work in Thought and Action**
Course Code:	**SYDI INPR 310**
Subject:	**Internship**
Credits:	**4**
Contact Hours:	**247.5 including 7.5 hours of traditional faculty contact and 240 hours of work placement contact.**
Semester/Term:	☒ **Semester**
Course Description:	A dynamic experiential education course providing the reflection framework and research support to maximize a student's learning from a work placement experience and connect it both to their course of study and their career aspirations, with an independent, semester-long research project as the primary assessment tool.
Course Requirements:	**Required Text** There is no textbook for this course. Instead, readings or articles will be assigned according to each lecture and will be available on CANVAS. Please note: in consultation with your course lecturer, you will develop scholarly bibliographies which are relevant for your independent research project and professional presentation. **Additional Readings:** Thomas, G (2023). How to Do Your Research Project A Guide for Students (4th Edition) Sage Publications Ltd (Access to the book will be provided to the students in class and for personal use) Report: "Are They Really Ready to Work? Employers' Perspectives on the Basic Knowledge and Applied Skills of New Entrants to the 21st Century U.S. Workforce". available online: https://files.eric.ed.gov/fulltext/ED519465.pdf **Assignments**

Course Requirements	Percentages
1. Project Proposal	10%
2. Digital Resume Portfolio	15%
3. Independent Research Project	40%
4. Reflective Presentation	20%
5. Participation & Engagement	15%
Total	100%

Project Proposal (10%)

As students begin to formulate their projects, they must propose a broad topic area, a research question and initial methodology. Students should also begin to research articles and references for their bibliography. The proposal will be reviewed by the academic supervisor, who will provide verbal and written feedback before allowing the student to continue their research proposal. **(300 to 500 words)**

Digital Resume Portfolio (15%)

Following the 'Workplace Preparation: Digital Resume and LinkedIn Profile' lecture, students are to construct a digital portfolio. This portfolio shall include an updated resume or CV and a comprehensive LinkedIn profile.

Independent Research Project (40%)

Drawing from the experience or specific observation in their work placement, students are to address a research question to be addressed in a 'term project'. Students will be required to demonstrate the ability to think critically about this issue and investigate the issue through an academic lens. The project will take the form of an extended paper with significant literary research to synthesize the arguments and ideas provided by the student. **(4000 to 5000 words)**

Reflective Presentation (20%)

Following the submission of their independent research paper, students are to prepare and provide a 10-12 minute presentation, reflecting on their internship experience. The presentation should explore the learning opportunities provided by the internship experience; an explanation of the tasks; roles and responsibilities of the placement and the subsequent challenges involved. Students should reflect on the skills they have acquired; the value of a placement with an Australian organization and how the placement has influenced their professional aspirations.

Participation & Engagement (15%)

Students are to complete the following components:
- Attendance and active participation in ALL classes.
- Either 2 x 500 word articles for the Arcadia Australia Blog relating to their internship experience OR 1 detailed 800-1000 word journal article providing details of their living and Internship experience.

Completion of the Internship self-evaluation survey form at the end of the Semester

Learning Outcomes and/or Expected Student Competencies and Assessment Measures:	On completion of the course, students should be able to:

Learning Outcomes	**Course Requirement that will be used to assess the student's achievement of this outcome**
Produce a piece of work that critically analyzes a topic and demonstrates the students ability to apply academic	Independent Research Project

	research skills to their placement experience.	
	Identify potential learning opportunities they may encounter in a practical experience and create a plan to maximize those opportunities.	Project Proposal: Research Project & Digital Resume Portfolio
	Synthesize their own reflections on practical experiences with peers and connect that learning to future goals.	Digital Resume Portfolio; Reflective Presentation; Participation & Engagement
	Articulate how an out of class learning experience (i.e., the work placement) has affected their development as a student and a budding professional, and how the course (including the placement) may affect their approach to academics, work, and career in the future.	Project Proposal Research Project & Reflective Presentation; Participation & Engagement

Course Outline:

Session	Topic
Session 1	Course Introduction & Australian Culture (1.5 hrs)
Session 2	The Australian Workplace (1 hr)
Session 3	An Introduction to your Research Project (1.5 hrs)
Session 4	Identifying Learning Opportunities in the Workplace (1 hr)
Session 5	Workplace Preparation: Digital Resume and LinkedIn Profile (1.5hr)
Session 6	Research Project Update & Discussion (1 hr)
Session 7	Reflective Presentations: Articulating your placement experience (2hrs)

Other Policies:

Expectations
Professional behavior is expected from all students, during both academic class and the Internship placement. This includes preparation for class, on-time attendance at

synchronous class sessions, attendance at all group activities and appropriate participation in the form of attentiveness and contributions to the course. Respect for the academic process is a major guiding principle for professional behavior and extends to all communications, including email, conference calls and the workplace.

Attendance/Participation
Prompt attendance, full preparation, and active participation in class discussions are expected from every student in every class session. This includes participation in online discussion boards as well as during synchronous class sessions. Work placement attendance, while not graded, is required as a core element of the course.

Course Policies
For email communications, students must use their Arcadia University email account. Students are responsible for any information provided by email or through postings in the learning management system. This syllabus is subject to change, and any changes will be communicated to you via email or the learning management system.

Plagiarism
Representation of another's work or ideas as one's own in academic submissions is plagiarism, and is cause for disciplinary action. *Cheating* is actual or attempted use of resources not authorized by the instructor(s) for academic submissions. Students caught cheating in this course will receive a failing grade. *Fabrication* is the falsification or creation of data, research or resources to support academic submissions, and cause for disciplinary action. **AI** - Use of artificial intelligence or machine learning tools to produce or assist with content production without proper authorization and attribution is plagiarism and will be treated as a violation of Arcadia University's Code of Academic Responsibility and Integrity.

Late or Missed Assignments
Will not be accepted for grading.

Students with Disabilities
Persons with documented disabilities requiring accommodations to meet the expectations of this course should disclose this information while enrolling into the program, and before the start of term so that appropriate arrangements can be made.

Incident Reporting and Compliance with Sexual Harassment and Misconduct Policies
Arcadia University is committed to supporting students abroad who are affected by any incident which impacts their safety or well-being, including but not limited to: reports of possible crime, behavioral issues, discrimination or harassment, sexual misconduct, hospitalization, other health concerns, or issues prompting early program departure ("Incidents"). This may include assisting affected individuals with accessing the criminal justice system or internal processes, as available. Arcadia generally defers to the wishes of the individual affected, but Arcadia does comply

	with the University's Sexual Harassment and Misconduct Policy and any relevant laws for all programs that operate under its auspices, and there may be circumstances where an individual's autonomy may be limited. Information about Arcadia's policies and procedures, including the Policy Prohibiting Sexual Harassment and Sexual Misconduct, can be found in the Student Handbook.
Prerequisites:	None.